

**Minutes of the Regular Meeting of the  
Northwest Regional Lancaster County Police Commission  
Held on March 23, 2010**

1. Don L. Bosserman called the meeting to order at 6:32 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Gerald G. Cole led the pledge of allegiance.
2. Roll Call: Present – Gerald G. Cole, Don L. Bosserman, Charles G. Bailey, Jr., Charlie A. Tupper, and Ralph Horne.
3. Public Comment.

None.
4. Consent Calendar:
  - a. Approval and ratification of the minutes of the February 23, 2010 meeting.
  - b. Accept and ratify 1) the Treasurer's Report for the period of February 1, 2010 through February 28, 2010, subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
  - c. Approve payment of all bills via Bill List #5-2010 in the amount of \$ 32,421.62; and Bill List #6-2010 in the amount of \$ 44,903.93; and ratify payment of all payrolls for the period of February 13, 2010 through March 12, 2010, inclusive, in the amount of \$ 82,639.62, which represents two pay periods.
  - d. NRLCPC Non-Uniformed Employee Pension Plan: Adopt a resolution whereby, upon adoption, Richard E. Forry is appointed as Chief Administrative Officer of the NRLCPC Non-Uniformed Employee Pension Plan.

A motion was made by Gerald G. Cole and seconded by Charles G. Bailey to approve the Consent Calendar as written. All members present voted in favor of the motion.
5. Disposal of Obsolete Computers - Revisited:

Chief Gatchell stated the police department has five computers that were damaged by the lightning strike last year and is looking for direction as to how to dispose of them. The hard drives can be removed from the computers and the computers could then be sold.

A motion was made by Gerald G. Cole and seconded by Charles G. Bailey to remove the hard drives and sell the computers. All members present voted in favor of the motion.
6. Updates/Advisements:

Lancaster County-Wide Communications Radio Project – Chief Gatchell reported that the T-Bands the County had applied for to FCC to redo their emergency communications were awarded to WGAL rather than County.

Constable Prisoner Transport Memorandum of Understanding – Chief Gatchell stated new constables are coming in and are now saying that two constables are needed to transport prisoners, which will drive the cost up to a point where it would be more cost-effective to use NRLCPC officers and pay overtime. A meeting is scheduled to be held on Thursday. Chief Gatchell noted a Memorandum of Understanding could be entered into and used only if absolutely necessary.

Proposal of Police Chiefs to State regulating agency about Conducting State mandated training by on-line classes – Chief Gatchell stated the Police Chiefs presented the proposal for on-line training classes to the State who tabled it for future discussion. The State agency meets quarterly.

Russell Standards Employee Background Investigation Training – Chief Gatchell recommended sending one experienced mid-career officer to this Background Investigation training. The cost for this training is \$100.

A motion was made by Gerald G. Cole and seconded by Ralph F. Horne to authorize one officer to attend the Russell Standards Employee Background Investigation Training. All members present voted in favor of the motion.

7. Correspondence:

- a. Calls for Service – February 2010
- b. Police Activity Report – February 2010. Chief Gatchell reported that at this time he was unable to complete the February Police Activity report due to modifications currently being made to the AOPC software. The report will be completed as soon as the AOPC information is available.
- c. Overtime Report – February 2010.
- d. Police Cruiser Mileage Chart – February 2010.

8. Other business.

Chief Gatchell noted that the Mount Joy Borough Police Department offered their oldest SUV for purchase, which has over 100,000 miles so if it's needed in winter it's available and can be used to go to meetings.

Meeting adjourned to Executive Session to discuss employee health issues. Meeting reconvened at

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9. Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission **will be held on April 27, 2010, beginning at 6:30 P.M., at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.**

10. A motion was made by Ralph F. Horne and seconded by Gerald G. Cole to adjourn the meeting at 7:04 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry  
Secretary  
Northwest Regional Lancaster  
County Police Commission