

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on September 22, 2009**

1. Charlie A. Tupper called the meeting to order at 6:30 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Charles A. Tupper led the pledge of allegiance.
2. Roll Call: Present – Charles A. Tupper, Don L. Bosserman, and Stephen J. Speers. Absent – Gerald G. Cole and Nancy Z. Garber.
3. Public Comment.
None.
4. Consent Calendar:
 - a. Approval and ratification of the minutes of the August 25, 2009 meeting.
 - b. Accept and ratify and confirm 1) the Treasurer's Report for the period of August 1, 2009 through August 31, 2009, subject to audit; and 2) Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #20-2009 in the amount of \$ 25,466.85; and Bill List #21-2009 in the amount of \$ 37,953.12; and ratify payment of all payrolls for the period of August 15, 2009 through September 11, 2009, inclusive, in the amount of \$ 86,988.10, which represents two (2) pay periods.

A motion was made by Stephen J. Speers and seconded by Don L. Bosserman to approve the Consent Calendar as written. All members present voted in favor of the motion.
5. Grant Application – School Resource Officer:
 - a. Chief Samuel H. Gatchell, III indicated he had received authorization to submit a grant application to the Justice Department's COPS program. This application was submitted and has not yet been rejected, which is good news. Part of that application was for a School Resource Officer, which is to be 100% funded and we should know by the end of September whether or not we received the grant. Another grant has become available through the PA Commission on Crime and Delinquency relative to a School Resource Officer. This would be a matching grant--25% the first year; 50% the second year; 75% the third year. Mr. Tupper asked if the Commission could accept both grants. Chief Gatchell noted that was possible but then two positions would need to be filled. One possibility would be to move an existing officer into that position and then hire another officer to replace that officer. The School Resource Officer would predominately spend most of his time in schools.

A motion was made by Stephen J. Speers and seconded by Don L. Bosserman directing the Chief to apply for the grant via the PA Commission on Crime and Delinquency. All members present voted in favor of the motion.
6. Research Study – Backup System for Computer Files:
 - a. Discussion on and, if appropriate, motion to authorize participation in a collaborative research study with Elizabethtown Borough Police Department relative to a backup system for computer files.

A motion was made by Stephen J. Speers and seconded by Don L. Bosserman authorizing the Chief to participate in a research study with Elizabethtown Borough Police Department for a backup system for computer files. All members present voted in favor of the motion.
7. Mutual Aid Plan – Influenza Outbreak:
 - a. Discussion on and, if appropriate, motion to authorize the development and implementation of a mutual aid plan with neighboring police departments [i.e. Mount Joy Borough PD, Elizabethtown

Borough PD and Susquehanna Regional PD] relative to the potential influenza outbreak that is anticipated this winter season.

A motion was made by Stephen J. Speers and seconded by Don L. Bosserman to authorize the development and implementation of a mutual aid plan with neighboring police departments [i.e. Mount Joy Borough PD, Elizabethtown Borough PD and Susquehanna Regional PD] relative to the potential influenza outbreak that is anticipated this winter season. All members present voted in favor of the motion.

8. Juvenile Detention Policy:

- a. Discussion on and, if appropriate, motion to approve and adopt the Juvenile Detention Policy as presented by Chief Samuel H. Gatchell, III.

A motion was made by Stephen J. Speers and seconded by Don L. Bosserman to adopt the Juvenile Detention Policy as presented by Chief Samuel H. Gatchell, III. All members present voted in favor of the motion.

9. Aggressive Driving Enforcement & Buckle Up Grants – Overtime Pay for Lieutenants:

- a. Discussion on and, if appropriate, motion to authorize the payment of overtime to NRLCPD's Lieutenants for law enforcement work conducted pursuant to the Aggressive Driving Enforcement & Buckle Up Grant Programs. [This is to be a one-time exemption for the Lieutenants to receive overtime pay rather than compensatory time off].

A motion was made by Stephen J. Speers and seconded by Don L. Bosserman authorizing payment of overtime to NRLCPD's Lieutenants for law enforcement work conducted pursuant to the Aggressive Driving Enforcement & Buckle Up Grant Programs. [This is to be a one-time exemption for the Lieutenants to receive overtime pay rather than compensatory time off]. All members present voted in favor of the motion.

10. NRLCPC Year 2010 Budget:

- a. Discussion on and, if appropriate, motion to approve the appropriation of \$30,993.00 to be transferred to and placed in the NRLCPC Capital Reserve Fund during Year 2010. [The calculation of this dollar amount is based upon 40% of the fine monies anticipated to be collected by the participating municipalities during Year 2010].
- b. Discussion on and, if appropriate, motion to approve the appropriation of \$34,200.00 to be transferred to and placed in the NRLCPC Accrued Compensated Absences Fund during Year 2010.
- c. Discussion on and, if appropriate, motion to approve the proposed municipal funding of the NRLCPC Year 2010 Budget as contained therein.
- d. Discussion on and, if appropriate, motion to take action relative to the proposed NRLCPC Year 2010 Budget.

A motion was made by Don L. Bosserman and seconded by Stephen J. Speers to approve the NRLCPC Year 2010 Budget [as set forth in items 10.a through 10.d] and forward the same onto Mount Joy Township and West Donegal Township. All members present voted in favor of the motion.

11. Advisements/Updates:

- Lancaster County Chiefs of Police Association Joint Hiring Testing is scheduled to be held on September 27 (agility segment) and October 11 (written test).
- Officer suffering crack ribs during a department self-defense training exercise.
- Officer scheduled for surgery will be off 6 to 8 weeks.
- Return to duty by an Officer after a nearly six month absence due to a knee injury.

12. Correspondence:

- a. Calls for Service – August 2009.

- b. Police Activity Report – August 2009.
 - c. Overtime Report – August 2009.
 - d. Police Cruiser Mileage Chart – August 2009.
13. Other business:
Don L. Bosserman asked about the use of cell phones, twitter, etc.
14. Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission **will be held on October 27, 2009, beginning at 6:30 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.**
15. A motion was made by Charles A. Tupper and seconded by Don L. Bosserman to adjourn the meeting at 7:44 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary
Northwest Regional Lancaster
County Police Commission