

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on February 24, 2009**

1. Charles A. Tupper called the meeting to order at 6:30 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Charles A. Tupper led the pledge of allegiance.
2. Roll Call: Present – Charles A. Tupper, Steven J. Speers, and Nancy Z. Garber. Absent: Gerald G. Cole and Don L. Bosserman.

3. Public Comment.

None.

4. Consent Calendar:

- a. Approval and ratification of the minutes of the January 27, 2009 meeting.
- b. Accept and ratify the Treasurer's Report for the period of January 1, 2009 through January 31, 2009, subject to audit.
- c. Approve payment of all bills via Bill List #4-2009 in the amount of \$ 15,860.86; and Bill List #5-2009 in the amount of \$ 27,650.28; and ratify payment of all payrolls for the period of January 17, 2009 through February 13, 2009, inclusive, in the amount of \$ 80,352.85, which represents two pay periods.

A motion was made by Nancy Z. Garber and seconded by Steven J. Speers to approve the Consent Calendar as written. All members present voted in favor of the motion.

5. Purchase of Cruiser – As Contained in Year 2009 Budget:

Chief Gatchell indicated he had received authorization last May to purchase the second cruiser out of the 2008 budget and noted that at the end of the month over 50% of the vehicle maintenance budget for the year will be spent due to major maintenance issues with the current vehicles. Chief Gatchell requested approval to retire Car #4 and purchase a new cruiser.

A motion was made by Nancy Z. Garber and seconded by Steven J. Speers to retire the Dodge Charger (Car #4) and purchase a new cruiser. All members present voted in favor of the motion.

6. Disposition of Retired Police Cruisers:

Chief Gatchell stated sealed bids were taken last year with advertising fees of \$500.00 and the bid was for \$1200.00. Discussion ensued over the possibility of using the internet for sale of vehicles. Mr. Richard Forry indicated he would need to check with the solicitor regarding the use of the internet but that the Commission is permitted to auction the cars at the auction located near Grantville which charges \$85.00 per vehicle. Mr. Dwayne Gretskey was in attendance and stated the Keystone Auto Auction has their next auction is in April and he would represent the vehicles on behalf of the Township and would transport the vehicles to the auction with a fee of \$100.00 per vehicle. Twice a year Keystone Auto holds an auction on all state vehicles. Mr. Gretskey recommended trying to get an inspection sticker on Car #4 as it will sell better. The Commission asked Mr. Forry to contact the solicitor regarding the possibility of advertising on the internet using such sites as Craig's List. Ms. Nancy Garber asked how the change of title is handled. Mr. Gretskey stated that Mr. Forry would need to sign the title as the seller, give it to the auction who has notaries on staff and the title must be finalized before the buyer receives the vehicle. Mr. Gretskey recommended contacting the Borough, Conoy Township and other municipalities and try to put your own auction together. Discussion ensued on the possibility of using the vehicles as transportation for staff when running errands rather than paying mileage and setting up a preventive maintenance program on each vehicle. Mr. Gretskey stated a garage in Lebanon is willing give a full 2-year, 24,000 mile warranty on these transmissions and is \$1,000.00 less than Whitmoyer Ford. The Commission agreed that preventive maintenance is to be done at 30,000 miles on each vehicle.

A motion was made by Charles A. Tupper and seconded by Steven J. Speers to authorize use of the internet on Craig's List for sale of cruisers if authorized by Township Code. All members present voted in favor of the motion.

7. Correspondence:

- a. Calls For Service Report – January 2009.
- b. Police Activity Report – January 2009.
- c. Overtime Report – January 2009.
- d. Police Cruiser Mileage Chart – January 2009.

8. Other business.

False Alarms – Chief Gatchell noted a policy was put in place where, after the third false alarm, a courtesy letter is sent out offering consultation services and providing notification that pursuant to state law they can be prosecuted after the third alarm. Chief Gatchell stated if he is called by the person or the alarm company and is informed they are trying to fix the issue, he is more lenient. Mr. Tupper and Ms. Garber expressed their concerns about false alarms and stated they will look at the status of any false alarms at the West Donegal Township building.

Diener Homicide – Chief Gatchell informed the Commission jury selection is underway for the Ray Diener homicide case. It will take about 3-4 days to select the jury.

- 9. A motion was made by Steven J. Speers and seconded by Nancy Z. Garber to move all meetings of the Northwest Regional Lancaster County Police Commission to be held at 6:30 P.M. at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.
- 10. A motion was made by Steven J. Speers and seconded by Nancy Z. Garber to adjourn the meeting at 6:30 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary
Northwest Regional Lancaster
County Police Commission