

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on December 23, 2008**

1. David W. Sweigart, III called the meeting to order at 6:30 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Mr. Sweigart led the pledge of allegiance.
2. Roll Call: Present – David W. Sweigart, III, J. Clair Hilsher, Gerald G. Cole, and Roger M. Snyder. Don L. Bosserman arrived at 6:39 p.m.

3. Public Comment

Dwayne Gretskey of 500 N. Market Street, Elizabethtown, was in attendance to ask for Roger M. Snyder's resignation from the Police Commission Board due to his lawsuit against the Commission. Mr. Snyder refused.

4. Consent Calendar

- a. Approval and ratification of the minutes of the November 25, 2008 meeting with the amendment of #11 to show Roger M. Snyder is not to be included in communications or discussions regarding this lawsuit.
- b. Accept and ratify the Treasurer's Report for the period of November 1, 2008 through November 30, 2008, subject to audit.
- c. Approve payment of all bills via Bill List #26-2008 in the amount of \$ 31,833.83; Bill List #27-2008 in the amount of \$ 33,569.84; and Bill List #28-2008 in the amount of \$1,919.10; and ratify payment of all payrolls for the period of November 22, 2008 through December 19, 2008, inclusive, in the amount of \$93,395.93, which represents two pay periods
- d. Audit of Calendar Year 2008 Records: Authorize the Chair of the NRLCPC to sign the engagement letter from White, Rudy & Company, LLP dated December 9, 2008 whereby the scope of the annual audit to be performed of the calendar year 2008 records is set forth.
- e. Safe Deposit Box: Adopt Resolution No. 4-2008 whereby the Chief of Police is granted authorization to access the NRLCPC safe deposit box located at Union National Community Bank, 101 East Main Street, Mount Joy, PA 17552.

A motion was made by Gerald G. Cole and seconded by Roger M. Snyder to approve the Consent Calendar as written. All members present voted in favor of the motion.

5. Red Rose K-9 Search & Rescue Team:

Chief Sam Gatchell indicated a search was done this past week where an elderly person was unable to be located for approximately 6 hours. Through the investigation the Red Rose K-9 Search and Rescue Team was contacted and they responded immediately. After an additional 3 hours, the gentleman turned up in a driveway being brought home by a friend. Chief Gatchell noted the group is non-profit and recommended staying on good terms as they do tracking for missing people and suspect tracking.

A motion was made by Roger M. Snyder and seconded by Gerald G. Cole to donate \$100.00 to the Red Rose K-9 Search & Rescue Team. All members present voted in favor of the motion.

6. NRLCPD Detective Position:

- a. Approve and adopt the NRLCPD Detective Job Description and Responsibilities Policy.
- b. If there is only one officer that expresses interest in a Detective assignment within the NWRPD, authorize the submission of that candidate for approval at the January 2009 meeting.

- c. If there are multiple officers that express interest in a Detective assignment within the NWRPD, authorize the negotiation with the NWRPO Association on an agreeable promotional testing process for a Detective assignment within the NWRPD.

Mr. Snyder asked if a person is “locked in” if promoted. Chief Gatchell indicated a probationary period could be added if the Board desired. Chief Gatchell noted that right now he knew of only one person who was interested and this person is highly qualified. Mr. Sweigart asked what additional monies would be required for this position. Mr. Richard Forry noted that an additional \$6,000-6,500 would be paid annually. Mr. Cole stated he would like to have legal counsel’s interpretation of the contract and counsel’s recommendations prior to changing the policy.

A motion was made by Gerald G. Cole and second by Roger M. Snyder to approve the NRLCPD Detective Job Description and Responsibilities Policy pending legal review and Police Association concurrence. All members present voted in favor of the motion.

A motion was made by Gerald G. Cole and second by Roger M. Snyder to adopt items b. and c. as written. All members present voted in favor of the motion.

7. Correspondence:

- a. Calls For Service Report – November 2008.
- b. Police Activity Report – November 2008.
- c. Overtime Report – November 2008.
- d. Police Cruiser Mileage Chart – November 2008.

8. Other business:

Purchase of Police Cruiser:

Chief Gatchell indicated Rich Forry and he went over the 2008 budget, reimbursement for grants and projected expenses and there would be finances available to purchase a second cruiser. Chief Gatchell requested permission to purchase a new police cruiser to replace a Dodge Intrepid whose inspection expires at the end of December and is requiring significant repairs be made. Mr. Forry noted that due to the excellent job Officer Greg Wahl had done in purchasing equipment through the Co-Stars program and saving the Commission monies, the lightning strike did not cost as much as originally expected and there is money available for purchase of the cruiser.

A motion was made by Gerald G. Cole and seconded by Don L. Bosserman to purchase a new police cruiser out of the 2008 Budget. Roger M. Snyder opposed. Motion carried.

Insurance:

Chief Gatchell noted that Benecon’s medical insurance is comparable in cost to what the Commission currently has and recommended holding off doing anything with the health insurance due to contract negotiations coming up next year and the insurance company not being willing to commit to a 3-year cap.

Open Records Law:

Chief Gatchell reported he attended the Open Records Law training session, as did Nancy Garber, and the new Open Records Law goes into effect at the first of the year. Governor Rendell has made provisions that any law enforcement related rejections appealed will be heard by a hearing officer appointed by the County District Attorney rather than the state office.

9. Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission **will be held on January 27, 2009, beginning at 6:30 P.M., at the West Donegal Township Municipal Building, One Municipal Drive, Elizabethtown, PA 17022.**

10. A motion was made by Roger M. Snyder and seconded by J. Clair Hilsher to adjourn the meeting at 7:12 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary
Northwest Regional Lancaster
County Police Commission