

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on July 22, 2008**

1. David W. Sweigart, III called the meeting to order at 6:30 P.M. in the West Donegal Township Municipal Building, 1 Municipal Drive, Elizabethtown, PA 17022. Mr. Sweigart led the pledge of allegiance.
2. Roll call: Present – Don L. Bosserman, Gerald G. Cole, J. Clair Hilsher and David W. Sweigart, III.
Absent – Roger M. Snyder.

Others Present: Chief Samuel H. Gatchell, III and Richard E. Forry.

3. Public Comment.

No public comment was offered.

4. Consent Calendar:

- a. Approval and ratification of the minutes of the June 24, 2008 meeting.
- b. Accept and ratify the Treasurer's Report for the period of June 1, 2008 through June 30, 2008, subject to audit.
- c. Approve payment of all bills via Bill List #14-2008 in the amount of \$ 8,051.57; and Bill List #15-2008 in the amount of \$ 10,259.41; and ratify payment of all payrolls for the period of June 21, 2008 through July 18, 2008, inclusive, in the amount of \$ 84,408.76, which represents two pay periods.

A motion was made by Gerald G. Cole and seconded by Don L. Bosserman to approve the Consent Calendar as written. All members present voted in favor of the motion.

5. Correspondence:

- a. Calls For Service Report – June 2008.
- b. Overtime Report – June 2008.

Chief Gatchell reported on a residence which was broken into. He will try to have this incident submitted as a Crime Stoppers article.

Mr. Bosserman reported the residents in his neighborhood have been receiving calls where the caller hangs up when the phone is answered. Chief Gatchell would encourage the residents to call the police and report the calls.

6. Other business.

- a. Mr. Forry has received a letter from Conrad Siegel Actuaries stating the pension plan needs to be restated to bring it into compliance with Federal and State regulations. This will need to be done every 5 years. The approximate cost to do the restatement will be \$2,000.00.

A motion was made by Don L. Bosserman and seconded by Gerald G. Cole to authorize Conrad Siegel Actuaries, 501 Corporate Circle, P.O. Box 5900, Harrisburg, PA 17110-0900, to draft an updated document to restate the pension plan for the Northwest Regional Lancaster County Police Department. All members present voted in favor of the motion.

- b. Mr. Cole feels the press releases the department is sending out to the media are very beneficial to the community.

- c. A motion was made by Gerald G. Cole and seconded by Don L. Bosserman to approve the "Immediate Action Rapid Deployment" policy as presented. All members present voted in favor of the motion.
 - d. The department is in need of a copier. The current copier must be turned off and back on for it to work. Ideally the new copier will have a scanner.
 - e. A motion was made by Gerald G. Cole and seconded by Don L. Bosserman to purchase a police cruiser to replace one which has 126,000 miles on it. All members present voted in favor of the motion.
 - f. There was a discussion about insurance. Chief Gatchell would like to form a committee to research insurance options prior to the current insurance plan renewing October 1, 2008.
7. Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission **will be held on August 26, 2008, beginning at 6:30 P.M., at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.**
 8. A motion was made by Gerald G. Cole and seconded by J. Clair Hilsher to adjourn the meeting at 7:03 P.M. All members present voted in favor of the motion.

Respectfully Submitted,

Richard E. Forry
Secretary
Northwest Regional Lancaster
County Police Commission