

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on February 26, 2008**

1. David W. Sweigart, III called the meeting to order at 6:30 P.M. in the West Donegal Township Municipal Building, 1 Municipal Drive, Elizabethtown, PA 17022. Mr. Sweigart led the pledge of allegiance.
2. Roll call: Present – Gerald G. Cole, J. Clair Hilsher, Roger M. Snyder, and David W. Sweigart, III.
Absent – Don L. Bosserman.

Others Present: Lieutenant Mark E. Mayberry, Officer Kenneth Neidinger and Richard E. Forry.

3. Public Comment:

No public comment was offered at this time.

4. Consent Calendar:

- a. Approval and ratification of the minutes of the January 22, 2008 meeting.
- b. Accept and ratify the Treasurer's Report for the period of January 1, 2008 through January 31, 2008, subject to audit.
- c. Approve payment of all bills via Bill List #33-2007 in the amount of \$ 492.24; Bill List #34-2007 in the amount of \$ 671.20; Bill List #2-2008 in the amount of \$ 29,652.53; Bill List #3-2008 in the amount of \$ 12,439.87 and Bill List #4-2008 in the amount of \$ 28,080.58; and ratify payment of all payrolls for the period of January 19, 2008 through February 15, 2008, inclusive, in the amount of \$ 78,397.65, which represents two pay periods.

A motion was made by Roger M. Snyder and seconded by Gerald G. Cole to approve the Consent Calendar as written. All members present voted in favor of the motion.

5. False Alarm Policy:

Mr. Snyder pointed out three editorial changes which should be made to the false alarm policy as written in a memorandum from Chief Samuel H. Gatchell, III, dated February 19, 2008. There was a discussion on whether "policies" should be discussed in public meetings. It was suggested to check with the Solicitor to see if policies can be discussed during Executive Sessions since it deals with how personnel handle certain situations.

A motion was made by Gerald G. Cole and seconded by Roger M. Snyder to approve the false alarm policy as presented including the three editorial changes as per the memorandum from Chief Samuel H. Gatchell, III, dated February 19, 2008. All members present voted in favor of the motion.

6. Correspondence:

- a. Police Report – January 2008.
- b. Overtime Report – January 2008.

Mr. Snyder would like to see the Overtime report to include year-to date and budgeted totals.

7. Other business:

A motion was made by Gerald G. Cole and seconded by Roger M. Snyder to approve the request by Officer Randall Aument to obtain employment outside the Northwest Regional Lancaster County Police Department during his off hours. All members present voted in favor of the motion.

Mr. Cole would like to see a policy whereby "police reports" are put out to the public via newspapers using discretion. It was suggested the website could also be used.

8. Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission **will be held on March 25, 2008, beginning at 6:30 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.**
9. A motion was made by Roger M. Snyder and seconded by J. Clair Hilsher to adjourn the meeting at 6:47 P.M. All members present voted in favor of the motion.

Respectfully Submitted,

Richard E. Forry
Secretary
Northwest Regional Lancaster
County Police Commission