

**Minutes of the Regular Meeting of the  
Northwest Regional Lancaster County Police Commission  
Held on January 22, 2008**

1. David W. Sweigart, III called the meeting to order at 6:30 P.M. in the Mount Joy Township Municipal Building at 159 Merts Drive, Elizabethtown, PA 17022. Mr. Sweigart led the pledge of allegiance.
2. Roll call: Present – Don L. Bosserman, Gerald G. Cole, J. Clair Hilsher, Roger M. Snyder, and David W. Sweigart, III.

Others Present: Chief Samuel H. Gatchell, III, and Richard E. Forry.

3. Welcome new members to the Commission and organize for Year 2008.
  - a. Chairman

A motion was made by J. Clair Hilsher and seconded by Gerald G. Cole to appoint David W. Sweigart, III as Chairman for the calendar year 2008. All members present voted in favor of the motion.
  - b. Vice-Chairman.

A motion was made by Gerald G. Cole and seconded by Don L. Bosserman to appoint J. Clair Hilsher as Vice-Chairman for the calendar year 2008. All members present voted in favor of the motion.
  - c. Secretary/Treasurer.

A motion was made by Roger M. Snyder and seconded by Gerald G. Cole to appoint Richard E. Forry as Secretary/Treasurer for the calendar year 2008. All members present voted in favor of the motion.

4. Public Comment.

Earl Kean, 231 Dogwood Drive, Elizabethtown, PA 17022, stated it is his understanding from reading the Articles of Agreement; the minority Township is to hold the position of Chairman. He also commented on the procedure used for false alarms. Mr. Kean says there has been a colossal failure in leadership prior to Chief Gatchell whereby the statute which has been in effect since February 1999 for false alarms has not been followed. He further indicated that Chief Gatchell is not aware of the statute. Mr. Cole and Mr. Hilsher both said that nowhere in the Articles of Agreement does it state the minority Township must hold the Chairmanship. Officer Kenneth Henry stated he was at the West Donegal Board of Supervisors meeting where the complaint was made concerning the false alarms. Officer Henry indicated the statute Mr. Kean mentioned is, and has been in the past, enforced by the Regional Police Department. Lt. Mark Mayberry commented the initial complaint on the false alarms were for fire calls. The police would not know if it is a false alarm unless the fire chief contacted the department. He indicated the fire chief does not push the issue on false alarms because they do not want the alarms turned off which in turn could cause a bigger problem. Lt. Mayberry did receive a report from the Elizabethtown Fire Department for the year 2007 on false alarms. This information has been turned over to Chief Gatchell. Chief Gatchell will review the false alarm problem and will make a recommendation to both Boards of Supervisors.

5. Consent Calendar:

- a. Approval and ratification of the minutes of the December 18, 2007 meeting.
- b. Accept and ratify the Treasurer's Report for the period of December 1, 2007 through December 31, 2007, subject to audit.

- c. Approve payment of all bills via Bill List #31-2007 in the amount of \$ 28,872.03; Bill List #32-2007 in the amount of \$ 7,522.33; and Bill List #1-2008 in the amount of \$ 19,152.20; and ratify payment of all payrolls for the period of December 8, 2007 through January 18, 2008, inclusive, in the amount of \$ 123,989.42, which represents three pay periods.
- d. Calendar Year 2007 Audit: Authorize the Chair of the NRLCPC to sign the engagement letter from White, Rudy & Company LLP dated December 19, 2007 whereby the scope of the annual audit to be performed of the calendar year 2007 records is set forth.

A motion was made by Roger M. Snyder and seconded by Gerald G. Cole to approve the Consent Calendar as written. All members present voted in favor of the motion.

6. Correspondence:

- a. Police Report – December 2007.

The Commissioners would again like to see the police incident and overtime reports.

7. Other business.

Mr. Forry stated since the membership of the Commission has changed, a new resolution needs to be adopted naming those who will be signatories. With the Patriot Act, copies of drivers licenses will be needed as well as Social Security numbers.

A motion was made by Gerald G. Cole and seconded by Don L. Bosserman to adopt Resolution No. 1-2008 naming Don L. Bosserman, Gerald G. Cole, J. Clair Hilsher, David W. Sweigart, III and Richard E. Forry as signatories for the Northwest Regional Lancaster County Police Commission. All members present voted in favor of the motion.

8. Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission **will be held on February 26, 2008, beginning at 6:30 P.M., at the West Donegal Township Municipal Building, 1 Municipal Drive, Elizabethtown, PA 17022.**

9. A motion was made by Gerald G. Cole and seconded by Roger M. Snyder to adjourn the meeting at 6:47 P.M. All members present voted in favor of the motion.

Respectfully Submitted,

Richard E. Forry  
Secretary  
Northwest Regional Lancaster  
County Police Commission