

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on December 18, 2007**

1. David W. Sweigart, III called the meeting to order at 6:30 P.M. in the West Donegal Township Municipal Building at 1 Municipal Drive, Elizabethtown, PA 17022. Mr. Sweigart led the pledge of allegiance.
2. Roll call: Present – Gerald G. Cole, Roger M. Snyder, Stephen J. Speers, David W. Sweigart, III and Charles A. Tupper.

Others Present: Chief, Charles M. Kraus, III, Samuel H. Gatchell, III, New Police Chief and Richard E. Forry.

3. Public Comment.

Mr. Earl H. Kean, 231 Dogwood Drive, Elizabethtown, PA 17022, asked the Commission to reconsider the provision in the employment agreement with the new Chief of Police pertaining to being called into work and drinking alcohol then not requiring him to be tested.

It was questioned as to when information was sent to the Commission members concerning the employment agreement and proposed revisions.

4. Consent Calendar:

- a. Approval and ratification of the minutes of the November 27, 2007 meeting.
- b. Accept and ratify the Treasurer's Report for the period of November 1, 2007 through November 30, 2007, subject to audit.
- c. Approve payment of all bills via Bill List #29-2007, in the amount of \$2,657.98; and Bill List #30-2007 in the amount of \$15,928.05; and ratify payment of all payrolls for the period of November 24, 2007 through December 7, 2007, inclusive, in the amount of \$38,732.60, which represents one pay period.
- d. Approve the 2008 list of NRLCPC meeting dates as submitted by the Commission Secretary.

A motion was made by Charles A. Tupper and seconded by Gerald G. Cole to approve the Consent Calendar as written with the exception of item “d” whereby the location of the Commission meetings will alternate between Mount Joy Township and West Donegal Township Municipal Buildings. All members present voted in favor of the motion.

5. Internship Program:

A motion was made by Gerald G. Cole and seconded by Charles A. Tupper to approve the “Internship Ridge-Along Policy” as presented with the exception of item III.C(1) remove the word “If”. All members present voted in favor of the motion.

6. Correspondence:

- a. Incident Report – November 2007.

Mr. Snyder asked if an overtime report was generated. Chief Kraus stated he did not generate a report for the month. He did report it is slightly over the budget due to the homicide investigation and the fact that three officers were off for injuries or extended sick leave. Mr. Snyder asked how many consulting hours Chief Gatchell has acquired. Chief Gatchell indicated he had 36 hours.

7. Other business:

Mr. Sweigart, on behalf of Mount Joy Township and West Donegal Township, thanked Chief Kraus for his many years of service. Chief Kraus was presented with an engraved wall clock to honor his retirement from the police department.

8. Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on January 22, 2008, beginning at 6:30 P.M., at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.
9. A motion was made by Charles A. Tupper and seconded by Stephen J. Speers to adjourn the meeting at 6:49 P.M. All members present voted in favor of the motion.

Respectfully Submitted,

Richard E. Forry
Secretary
Northwest Regional Lancaster
County Police Commission