

**Minutes of the Regular Meeting of the  
Northwest Regional Lancaster County Police Commission  
Held on February 28, 2006**

1. Charles A. Tupper called the meeting to order at 6:30 P.M. in the Mount Joy Township Municipal Building at 159 Merts Drive, Elizabethtown, PA 17022. Mr. Tupper led the pledge of allegiance.
2. Roll call: Present – Charles A. Tupper, Gerald G. Cole, David W. Sweigart, III and Stephen J. Speers. Absent - Charles W. Ricedorf.

Others Present: Charles M. Kraus, III, Richard E. Forry, Officer Kenneth M. Henry and Lt. Mark E. Mayberry.

3. Public Comment.

Officer Ken Henry expressed concerns regarding the minutes from the December 14, 2005 meeting, specifically about the statements made relative to the officers taking meals at the same time. Officer Henry stated he talked to Chief Kraus to determine if any complaints were received by him from the public. Officer Henry feels if a problem exists it should be discussed with the officers so it can be remedied. It was also stated at the December meeting the DOT enforcement should be held to 25 hours per week. Officer Henry feels Chief Kraus should be notified if a problem exists so it can be discussed with the officers. Mr. Cole stated it is his feeling, with the rash of accidents over the last several weeks, Officer Henry is needed on patrol. The roads need to be patrolled to try to curb the speeding. The Commissioners will take another look at the situation.

4. Consent Calendar:

- a. Approval and ratification of the minutes of the January 24, 2006 meeting.
- b. Accept and ratify the Treasurer's Report for the period of January 1, 2006 through January 31, 2006, subject to audit.
- c. Approve payment of all bills via Bill List #3-2006 in the amount of \$16,989.36; Bill List #4-2006 in the amount of \$29,153.01; and Bill List #5-2006 in the amount of \$12,209.15 and ratify payment of all payrolls for the period of January 21, 2006 through February 17, 2006, inclusive, in the amount of \$71,061.45, which represents two pay periods.

A motion was made by Gerald G. Cole and seconded by Stephen J. Speers to approve the Consent Calendar as written. All members present voted in favor of the motion.

5. Replacement of Police Cruisers:

Chief Kraus reported several of the cruisers have high mileage. He agreed with the statement made earlier concerning more patrols are needed to enforce the speed limit. Chief Kraus will generate a report for the Commission on how the traffic details were handled in the past and the results. There is money in the budget allotted for the cruisers.

A motion was made by Gerald G. Cole and seconded by Stephen J. Speers to a) authorize the NRLCPD Chief of Police to forward a Purchase Order to Warnock Fleet, 175 Route 10, P.O. Box 524, East Hanover, NJ 07936-0524, for the purchase of one new Dodge Charger and one new Ford Crown Victoria to replace two (2) of the existing police cruisers; and b) authorize the NRLCPD Chief of Police to advertise the two (2) existing police cruisers for sale upon receipt of the newly purchased police cruisers. All members present voted in favor of the motion.

6. Training – Lancaster County Forensic Team Leader:

The Lancaster County District Attorney's office is requesting the five team leaders attend a training session. It consists of crime scene investigation training with classes held in the morning for all attending and then breakout sessions in the afternoon. The Lancaster County District Attorney's

office will be paying for the training with the organizations attending picking up the expense for lodging and meals. The lodging will cost \$650.00 and the five officers attending will be car-pooling. The Commissioners request the expenses for meals be kept to a minimum. It was requested of Chief Kraus to return with a dollar figure to be used for meal expenses.

A motion was made by Stephen J. Speers and seconded by Gerald G. Cole to authorize NRLCPD Lt. Carl D. Steinhart to attend the Forensic Team Leader training seminar in Boston, MA during the month of July 2006.

7. Review of Financial Contributions Received From Mount Joy Township & West Donegal Township:

Richard E. Forry, Secretary/Treasurer, presented a financial overview to the Commissioners concerning contributions received from Mount Joy Township and West Donegal Township. There was a lengthy discussion of how the fines are split. Mr. Forry did several different spreadsheets, all of which showed a 52% - 48% split, i.e. Mount Joy Township paying 52% and West Donegal Township paying 48%, is consistent. He stated if the Commission would desire to change the percentages paid, the Articles of Agreement would need to be revised. Chief Kraus commented he is here to work equally for both Township's and he does not feel anyone is being taken advantage of. He attended a meeting recently with 23 other municipalities with regional police departments and the comments were the same as he is hearing tonight. The Commissioners will have a memo sent to the two Township's recommending all fine monies paid go to the Northwest Regional Lancaster County Police Department.

8. Correspondence:

- a. Police Report – January 2006.
- b. Police Overtime Report – January 2006.
- c. Police Mileage Report – January 2006.
- d. Police Accrued Compensatory Time Report – As of February 21, 2006.

9. Other business.

10. Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on March 28, 2006, beginning at 6:30 P.M.

11. A motion was made by Gerald G. Cole and seconded by David W. Sweigart, III, to adjourn the meeting at 7:15 P.M. All members present voted in favor of the motion.

Respectfully Submitted,

Richard E. Forry  
Secretary/Treasurer  
Northwest Regional Lancaster  
County Police Commission