

**Minutes of the Regular Meeting of the  
Northwest Regional Lancaster County Police Commission  
Held on October 25, 2005**

1. Gerald G. Cole called the meeting to order at 6:32 P.M. in the Municipal Building at 159 Merts Drive, Elizabethtown, PA 17022. Mr. Cole led the pledge of allegiance.
2. Roll call: Present – Gerald G. Cole, Roger M. Snyder, Stephen J. Speers and Charles A. Tupper.  
Absent – Charles W. Ricedorf  
Others Present: Charles M. Kraus, III and Richard E. Forry.

3. Public Comment: None

4. Announcement by the Chairman:

The Commissioners held an Executive Session immediately prior to tonight's meeting and will hold an Executive Session immediately following tonight's meeting to discuss personnel matters. Any official action taken based upon discussions held in Executive Session will occur at an open public meeting.

5. Consent Calendar:

- a. Approval and ratification of the minutes of the September 27, 2005 meeting.
- b. Accept and ratify the Treasurer's Report for the period of September 1, 2005 through September 30, 2005, subject to audit.
- c. Approve payment of all bills via Bill List #19-2005 in the amount of \$9,953.05; and Bill List #20-2005 in the amount of \$28,101.53; and ratify payment of all payrolls for the period of September 17, 2005 through October 14, 2005, inclusive, in the amount of \$73,879.60, which represents two pay periods.

A motion was made by Roger M. Snyder and seconded by Charles A. Tupper to approve the consent calendar as written. All members present voted in favor of the motion.

6. Lease Agreements with Mount Joy Township & West Donegal Township for Year 2006:

Richard E. Forry, NRLCPC Secretary/Treasurer, explained the lease agreement for the portion of the Mount Joy Township Municipal Building for the year 2006 is \$34,500.00. The Commissioners requested a lease agreement be composed for the portion of the West Donegal Municipal Building in the amount of \$8,000.00. The agreement has not been completed but Mr. Forry did insert this item into the proposed budget.

A motion was made by Gerald G. Cole and seconded by Roger M. Snyder to table any action concerning the lease agreements until the November meeting. All members present voted in favor of the motion.

7. NRLCPC Year 2006 Budget:

Mr. Forry explained the revised proposed budget. Three budgets were presented with various items included and excluded. All of the budgets presented anticipate a 5.1% increase in salaries/wages and the maximum percentage of longevity pay to remain at 3% of gross annual salary. The percentage of fine monies collected that is utilized to fund the NRLCPC Capital Reserve Fund will increase from 45% in year 2005 to 50% in year 2006. Also, all of the budgets anticipate rental payments of \$34,500.00 and \$8,000.00 to be made to Mount Joy Township and West Donegal Township, respectively.

The “white” budget does not include a funding increase, new cruisers, laptop computers or wireless connections for their use. The hiring of an additional full-time secretary was changed to a part-time secretary. This budget presents a deficit of \$130,748.00.

The “yellow” budget does not include a funding increase. It does include the hiring of an additional part-time secretary and reinstates the purchase of two new cruisers. It does not include the purchase of the requested laptop computers or wireless connections for their use. The budget requires three officers to be laid off. The “yellow” budget shows a balanced bottom line.

The “green” budget includes a 3% increase in funding to be received from both member municipalities and the purchase of two new cruisers. It includes the hiring of an additional part-time secretary. The laptop computers, and wireless connections for their use, are excluded. Also, two officers would need to be laid off. The “green” budget shows a balanced bottom line.

Mr. Snyder reported West Donegal held a budget workshop last week and discussed a 3% increase in funding for the Police Department. He asked if Mount Joy Township would be willing to accept the same.

A motion was made by Roger M. Snyder and seconded by Charles A. Tupper to approve the “green” Year 2006 NRLCPC General Fund Budget, which includes a 3% increase in funding to be received from each member municipality and anticipates total expenditures of \$1,654,225.00. All members present voted in favor of the motion.

8. Correspondence:

- a. Police Report – September 2005.
- b. Police Overtime Report – September 2005.
- c. Police Mileage Report – September 2005.
- d. Police Accrued Compensatory Time Report – As of October 14, 2005.

9. Other business:

Bruce Debord of Morgan Stanley was in attendance to give an update concerning the Police Pension Plan earnings. He explained the diversification of the funds. In summary the portfolio is doing well.

Officer Ken Henry requested copies of bill lists and reports. He questioned the budget that was just approved requiring police officers to be laid off. Mr. Cole explained the two municipalities’ willingness to contribute is limited; therefore the commission is forced to live within the limits of the funding which is received. Officer Henry suggested a slight increase in each municipality’s real estate tax millage rate to cover the deficit and eliminate the need to lay-off any police officers. Mr. Cole stated the commission is not in the position to raise taxes. This is an issue that needs to be brought before the Board of Supervisors of each Township.

10. Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on November 21, 2005, beginning at 6:30 P.M.
11. A motion was made by Roger M. Snyder and seconded by Charles A. Tupper to adjourn the meeting at 7:07 P.M. All members present voted in favor of the motion.

Respectfully Submitted,

Richard E. Forry  
Secretary/Treasurer  
Northwest Regional Lancaster  
County Police Commission