

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on September 27, 2005**

1. Gerald G. Cole called the meeting to order at 6:30 P.M. in the Municipal Building at 159 Merts Drive, Elizabethtown, PA 17022. Mr. Cole led the pledge of allegiance.
2. Roll call: Present – Gerald G. Cole, Roger M. Snyder, and Charles A. Tupper.
Absent – Charles W. Ricedorf and Stephen J. Speers.
Others Present: Charles Kraus, III and Richard E. Forry.
3. Public Comment: None
4. Consent Calendar:
 - a. Approval and ratification of the minutes of the August 23, 2005 meeting.
 - b. Accept and ratify the Treasurer's Report for the period of August 1, 2005 through August 31, 2005, subject to audit.
 - a. Approve payment of all bills via Bill List #16-2005 in the amount of \$23,491.72; Bill List #17-2005 in the amount of \$10,201.98 and Bill List #18-2005 in the amount of \$18,960.76; and ratify payment of all payrolls for the period of August 20, 2005 through September 16, 2005, inclusive, in the amount of \$73,067.41, which represents two pay periods.
 - c. NRLCPC Non-Uniformed Employee Pension Plan/Fund – 2006 Minimum Municipal Obligation: Approve and ratify the Commission Treasurer's transmittal of the 2006 Minimum Municipal Obligation Worksheet to the Pennsylvania Municipal Retirement System, P.O. Box 1165, Harrisburg, PA 17108-1154, for non-uniformed employees.
 - d. NRLCPC Uniformed Employee Pension Plan/Fund – 2006 Minimum Municipal Obligation: Approve and ratify the Commission Treasurer's transmittal of the 2006 Minimum Municipal Obligation Worksheet to Conrad Siegel Actuaries, 501 Corporate Circle, P.O. Box 5900, Harrisburg, PA 17110-0900, for uniformed employees.

A motion was made by Charles A. Tupper and seconded by Roger M. Snyder to approve the consent calendar as written. All members present voted in favor of the motion.

5. Police Cruiser Replacement: (This item was tabled from August 23, 2005 meeting).

A motion was made by Roger M. Snyder and seconded by Charles A. Tupper to table discussion on replacement of a police cruiser until next year. All members present voted in favor of the motion.

6. Lease Agreement with Mount Joy Township for Year 2006:

Richard E. Forry, NRLCPC Secretary/Treasurer, presented a proposed revised lease agreement for the rental of a portion of the Mount Joy Township municipal building. The proposed rental fee is \$34,500.00 for Year 2006. Mr. Roger M. Snyder objected to the amount of rent being requested. Discussion prevailed, with the following motion being made as a result.

A motion was made by Roger M. Snyder and seconded by Charles A. Tupper to table action on the proposed revised lease agreement for the rental of a portion of the Mount Joy Township municipal building for Year 2006 until the October 25, 2005 meeting. All members present voted in favor of the motion.

7. NRLCPC Year 2006 Budget:

Richard E. Forry, NRLCPC Secretary/Treasurer, presented a preliminary budget for Year 2006. Mr. Forry stated, as drafted, the preliminary budget anticipates expenditures to exceed revenues by \$233,091.00. (Total anticipated expenditures equal \$1,842,316.00 and total anticipated revenues equal \$1,609,225.00). Mr. Forry explained what was included in the preliminary budget for Year 2006. The major items are as follows:

Increase in health insurance premium cost of 30%; increase of wages/salaries of 6%; increase in maximum longevity percentage from 3% to 5%; increase in the Mount Joy Township building rental fee from \$12,900.00 to \$34,500.00 per year; purchase of two (2) new police cruisers (\$44,000.00); purchase of four (4) lap-top computers (\$40,000.00); purchase of four (4) Nextel wireless connections for the lap-top computers (\$1,920.00); and the hiring of a second full-time police secretary with benefits.

A brief discussion prevailed relative to the establishment of a "Capital Vehicle Fund". No action was taken on this matter.

Cognizant of the provisions contained in/at Section 5.1 of the "Articles of Agreement", the Commissioners made the following motion.

A motion was made by Gerald G. Cole and seconded by Charles A. Tupper to 1) authorize the Commission's Treasurer to forward the preliminary budget of the Northwest Regional Lancaster County Police Commission for Year 2006 to the Mount Joy Township Board of Supervisors and the West Donegal Township Board of Supervisors by October 1, 2005; and 2) establish a "budget committee" to resolve the budget shortfall, with Charles W. Ricedorf, Roger M. Snyder, Charles M. Kraus, III and Richard E. Forry serving on the committee. All members present voted in favor of the motion.

8. Correspondence:

- . Police Report – August 2005.
- . Police Overtime Report – August 2005.
- . Police Mileage Report – August 2005.
- . Police Accrued Compensatory Time Report – As of September 14, 2005.

9. Other business: None.

1. Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on October 25, 2005, beginning at 6:30 P.M.
11. A motion was made by Charles A. Tupper and seconded by Roger M. Snyder to adjourn the meeting at 6:50 P.M. All members present voted in favor of the motion.

Respectfully Submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission