

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on February 22, 2005**

1. Gerald G. Cole called the meeting to order at 6:30 P.M. in the Municipal Building at 159 Merts Drive, Elizabethtown, PA 17022. Mr. Cole led the pledge of allegiance.
2. Roll call: Present – Gerald G. Cole, Charles A. Tupper, Roger M. Snyder and Stephen J. Speers.
Absent - Charles W. Ricedorf

Others Present: Charles Kraus, III and Richard E. Forry.

3. Announcement by the Chairman:

The Commissioners held an Executive Session prior to tonight's meeting to discuss personnel matters. Any official action taken based upon discussions held in Executive Session will occur at an open public meeting.

4. Public Comment.

No public comment was offered.

5. Consent Calendar:

- a. Approval and ratification of the minutes of the January 25, 2005 meeting.
- b. Accept and ratify the Treasurer's Report for the period of January 1, 2005 through January 31, 2005, subject to audit.
- c. Approve payment of all bills via Bill List #1-2005 in the amount of \$ 20,139.70 and Bill List #2-2005 in the amount of \$ 16,484.03; and ratify payment of all payrolls for the period of January 22, 2005 through February 18, 2005, inclusive, in the amount of \$ 67,846.85, which represents two pay periods.
- d. Approve and sign the audit engagement letter dated December 9, 2004 as submitted by White, Rudy & Company LLP.

A motion was made by Roger M. Snyder and seconded by Stephen J. Speers to approve the consent calendar as written. All members present voted in favor of the motion.

6. Evidence Barcode Tracking and Inventory Control System:

Discussion on and, if appropriate, motion to take action relative to the purchase of an evidence barcode tracking and inventory control system.

This item was tabled until next month's meeting.

7. Correspondence:

- a. Police Report – January 2005.
- b. Police Overtime Report – January 2005.
- c. Police Mileage Report – January 2005.
- d. Police Accrued Compensatory Time Report

Chief Charles M. Kraus will present them to the commission when he has them completed. He was out of town for two weeks and is working hard to catch up on things.

8. Other business:
9. Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on March 22, 2005, beginning at 6:30 P.M.
10. A motion was made by Roger M. Snyder and seconded by Charles A. Tupper to adjourn the meeting at 6:36 P.M. All members present voted in favor of the motion.

Respectfully Submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission