

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on September 28, 2004**

1. Roger M. Snyder called the meeting to order at 6:30 P.M. in the Mount Joy Township Municipal Building at 159 Merts Drive, Elizabethtown, PA 17022. Mr. Snyder led the pledge of allegiance.
2. Roll call: Present – Roger M. Snyder, Blaine E. Miller, Gerald G. Cole and Charles W. Ricedorf. Absent: Stephen J. Speers (arrived at 6:45p.m.)

Others Present: Charles M. Kraus, III and Richard E. Forry. Douglas W. Pfautz and Ralph E. Neidig, Jr. of Elizabethtown Borough Council were also in attendance.
3. Public Comment: None
4. Consent Calendar:

- a. Approval and ratification of the minutes of the August 24, 2004 meeting.
- b. Accept and ratify the Treasurer's Report for the period of August 1, 2004 through August 31, 2004, subject to audit.
- c. Approve payment of all bills via Bill List #16-2004 in the amount of \$ 16,701.92, Bill List #17-2004 in the amount of \$ 8,474.95, and Bill List #18-2004 in the amount of \$ 13,017.62; and ratify payment of all payrolls for the period of August 21, 2004 through September 17, 2004, inclusive, in the amount of \$ 67,388.26, which represents two pay periods.
- d. NRLCPC Non-Uniformed Employee Pension Plan/Fund – 2005 Minimum Municipal Obligation: Approve and ratify the transmittal of the 2005 Minimum Municipal Obligation Worksheet to the Pennsylvania Municipal Retirement System for non-uniformed employees.
- e. NRLCPC Police Pension plan/Fund – 2005 Minimum Municipal Obligation: 1) Approve and ratify the transmittal of the 2005 Minimum Municipal Obligation Worksheet to Conrad Siegel Actuaries; and 2) adopt Resolution No. 9-2004 whereby the police officers of the NRLCPD are not required to financially contribute into the NRLCPC Police Pension Plan/Fund during calendar year 2005.
- f. Hiring of Police Patrolman: Approve and ratify the actions taken by Police Chief Charles M. Kraus, III relative to the hiring of a police patrolman, i.e. placement of advertisements for a second time and testing of the applicants.

A motion was made by Charles W. Ricedorf and seconded by Gerald G. Cole to approve the Consent Calendar as written. All members present voted in favor of the motion.

5. NRLCPC Police Pension Plan/Fund:

Mr. Bruce DeBord from Morgan Stanley was in attendance to present an update relative to the investment of the NRLCPC police pension funds.

Morgan Stanley has received the monies that had been in a fund at Union National Bank in the amount of \$530,640.49 with an additional deposit of \$220,000.00.

Meetings are held usually on a quarterly basis between Chief Kraus, Richard Forry and Morgan Stanley.

Mr. Snyder questioned how the general election would affect the market. The way the plan is invested it should not matter who is elected. Mr. Speers requested a fee schedule be sent to him.

6. Correspondence:

- a. Police Report – August 2004.
- b. Police Overtime Report – August 2004.
- c. Police Mileage Report – August 2004

A motion was made by Charles W. Ricedorf and seconded by Gerald G. Cole to approve the reports as presented. All members present voted in favor of the motion.

7. Other business:

- a. Budget – Mr. Forry will have a draft to Chief Kraus within two weeks for him to review. Copies will then be given to the Commissioners prior to next months meeting for their review.
- b. Ordinance updates – this should be completed prior to the end of 2004.
- c. Public Relations for the Police Department – Are there courses that the officer's can take? Mr. Ricedorf is concerned with the "PR" of the NRLCPD. Chief Kraus will look into this.
- d. Letter from Police Association – Mr. Pfautz and Mr. Neidig along with the Commissioners discussed the letter that was received. What is the next step to the process? Mr. Cole suggests sitting and working on items while the arbitration is ongoing for Elizabethtown Borough. The regionalization of the police departments of West Donegal Township and Mount Joy Township went very smoothly. The two associations had met and worked out a lot of the details.

A motion was made by Gerald G. Cole and seconded by Stephen J. Speers to appoint Roger M. Snyder and Charles W. Ricedorf as the committee for the possible merger of Elizabethtown Borough Police Department into the Northwest Regional Lancaster County Police Department. All members present voted in favor of the motion.

8. Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on October 26, 2004, beginning at 6:30 P.M.
9. A motion was made by Charles W. Ricedorf and seconded by Gerald G. Cole to adjourn the meeting at 7:25 P.M. All members present voted in favor of the motion.

Respectfully Submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission