

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on August 24, 2004**

1. Roger M. Snyder called the meeting to order at 6:30 P.M. in the Mount Joy Township Municipal Building at 159 Merts Drive, Elizabethtown, PA 17022. Mr. Snyder led the pledge of allegiance.
2. Roll call: Present – Roger M. Snyder, Blaine E. Miller, Gerald G. Cole and Stephen J. Speers.
Absent: Charles W. Ricedorf

Others Present: Charles M. Kraus, III and Richard E. Forry. Douglas W. Pfautz and Ralph E. Neidig, Jr. of Elizabethtown Borough Council were also in attendance.

3. Public Comment: None
4. Consent Calendar:
 - a. Approval and ratification of the minutes of the July 27, 2004 meeting.
 - b. Accept and ratify the Treasurer's Report for the period of July 1, 2004 through July 31, 2004, subject to audit.
 - c. Approve payment of all bills via Bill List #14-2004 in the amount of \$ 8,881.52 and Bill List #15-2004 in the amount of \$ 34,888.34; and ratify payment of all payrolls for the period of July 24, 2004 through August 20, 2004, inclusive, in the amount of \$ 64,116.55, which represents two pay periods.

A motion was made by Gerald G. Cole and seconded by Blaine E. Miller to approve the Consent Calendar as written. All members present voted in favor of the motion.

5. Accrued Compensated Absences:

Richard Forry, Secretary, explained to the commission how he arrived at the amount to be funded. With his calculations, Mr. Forry proposes that \$1,500.00 per month be funded for accrued compensated absences. This should be audited on a yearly basis to make sure it is accurate. Contributions to this fund can be made monthly, quarterly or yearly.

A motion was made by Gerald G. Cole and seconded by Blaine E. Miller to adopt Resolution No. 8-2004 whereby a sinking fund, in the amount of \$1,500.00 monthly, is created for accrued compensated absences. All members present voted in favor of the motion.

6. Position of Lieutenant:

Chief Charles M. Kraus, III reported that seven officers that were eligible took the test. The test consisted of both a written section as well as an oral section. The test was administered by Orndorf Associates. Upon review, the officers were ranked 1 – 7 based on the results. The top three were then further examined by a committee from the Regional Police Commission consisting of Charles W. Ricedorf and Stephen J. Speers.

A motion was made by Stephen J. Speers and seconded by Blaine E. Miller to promote Officer Mark E. Mayberry to the position of Lieutenant with the Northwest Regional Lancaster County Police Department, effective immediately. All members present voted in favor of the motion.

7. Correspondence:

- a. Police Report – July 2004.
- b. Police Overtime Report – July 2004.
- c. Police Mileage Report – July 2004.
- d. Accrued Compensatory Time Report – As of August 18, 2004.

Mr. Snyder question the “false alarms” that are showing on the report. He wondered if it was the same alarms going off. Chief Kraus stated that over the years they do have repeat offenders. Most times it is a faulty piece of equipment that they encourage the person to get fixed. Mr. Speers asked about the time spent assisting other police departments. Chief Kraus feels that over the years it has equaled out among the various local departments helping each other. It is nice to be able to count on your neighbors.

A motion was made by Gerald G. Cole and seconded by Stephen J. Speers to approve the reports as presented. All members present voted in favor of the motion.

8. Other business:
 - a. Elizabethtown Borough – Douglas Pfautz stated three officers from Elizabethtown Police Department and three from NRLCPD formed a committee to begin discussions on the possibility of regionalizing the two departments. It was decided to let the officers come back with what they want and go from there. Mr. Pfautz has heard nothing but good things with the regionalization of Mount Joy and West Donegal Township’s police departments. He pledged 100% cooperation. Mr. Cole suggested forming a committee of one representative each from Mount Joy Township, West Donegal Township and Elizabethtown Borough to sit down and discuss the regionalization. This committee will meet on September 28, 2004 following the regular Commissioners meeting. There was a discussion on making a joint statement to the public that the idea of Elizabethtown Borough Police Department regionalizing with the Northwest Regional Lancaster County Police Department is being explored. This may eliminate rumors from flaring up.
 - b. Bruce Debord and Craig Ebersole from Morgan Stanley will be in attendance at next month’s meeting to present a review of the Police Pension Plan.
 - c. A reminder should be sent to Mount Joy Township and West Donegal Township that action needs to be taken on a request that was made for ordinance revisions. Mr. Snyder suggested that Chief Kraus prioritize them in order of importance.
9. Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on September 28, 2004, beginning at 6:30 P.M.
10. A motion was made by Gerald G. Cole and seconded by Stephen J. Speers to adjourn the meeting at 7:04 P.M. All members present voted in favor of the motion.

Respectfully Submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster County Police Commission