

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on March 23, 2004**

1. Roger M. Snyder called the meeting to order at 6:30 P.M. in the Municipal Building at 159 Merts Drive, Elizabethtown, PA 17022. Mr. Snyder led the pledge of allegiance.
2. Roll call: Present – Roger M. Snyder, Charles W. Ricedorf, Stephen J. Speers, and Gerald G. Cole.
Absent: Blaine E. Miller

Others Present: Charles M. Kraus, III & Richard E. Forry.

3. Public Comment: None
4. Announcement by the Chairman:

The Commissioners will hold an Executive Session tonight at the conclusion of this meeting to discuss personnel matters. Any official action taken based upon discussions held in Executive Session will occur at an open public meeting.

5. Consent Calendar:

The following agenda items will be acted on by a single motion unless any member of the Commission wishes to consider an item separately and for that item to be voted on separately:

- a. Approval and ratification of the minutes of the February 24, 2004 meeting.
- b. Approve payment of all bills via Bill List #3-2004 in the amount of \$ 14,526.11; and Bill List #4-2004 in the amount of \$ 25,063.27 and ratify payment of all payrolls for the period of February 21, 2004 through March 19, 2004, inclusive, in the amount of \$ 68,993.95, which represents two pay periods.
- c. Accept and ratify the Treasurer's Report for the period of February 1, 2004 through February 29, 2004, subject to audit.

A motion was made by Charles W. Ricedorf and seconded by Gerald G. Cole to accept the consent calendar as written. All members present voted in favor of the motion.

6. Northwest Regional Lancaster County Police Pension Plan/Fund:

Discussion on and, if appropriate, motion to adopt resolution whereby the NRLCPC adopts the five-year smoothing method to determine the actuarial value of assets of the Northwest Regional Lancaster County Police Pension Plan.

The smoothing method is equivalent to income averaging as explained by Mr. Forry. The idea is that it lowers your annual minimum municipal obligation, i.e. it reduces the dollar amount that the NRLCPC must annually contribute into the police pension plan. By using asset smoothing, we will save \$31,781.00. This will be an annual savings over the next two years until the next actuary study is done. This is the first study that was done since the enactment of Act 30 of 2002. The Commission and both Boards of Supervisors will need to approve similar resolutions based on the fact that the two plans are being combined at this time.

A motion was made by Gerald G. Cole and seconded by Stephen J. Speers to adopt Resolution 5-2004 whereby the five-year smoothing method is used to determine the actuarial value of assets of the Northwest Regional Lancaster County Police Pension Plan. All members present voted in favor of the motion.

7. PaDCED Contract For Shared Municipal Services Program:

Discussion on and, if appropriate, motion to authorize the Commission's Chairman and Secretary to sign the PADCED Contract For Shared Municipal Services Program whereby the Northwest Regional Lancaster County Police Commission will be reimbursed up to \$ 19,000.00 for the police department's startup costs.

Chief Kraus explained that this is retroactive to July, 2003 so that any setup expenditures for the Regional Police can be recovered.

A motion was made by Charles W. Ricedorf and seconded by Gerald G. Cole authorizing the Commission's Chairman and Secretary to sign the PADCED Contract for Shared Municipal Services Program whereby the NRLCPC will be reimbursed up to \$19,000.00 for the police department's startup costs. All members present voted in favor of the motion.

8. Painting of Cruisers:

Discussion on and, if appropriate, motion to authorize the repainting of two police cruisers.

Chief Kraus stated that there are still two cruisers that have not been painted with "Northwest Regional Police" on them. He has obtained two prices for the painting: 1) G & G Body Shop - \$884.00 to paint each vehicle; and 2) Maaco - \$400.00 to paint each vehicle. To have everything completely done, i.e. removing present decals, painting and putting the new decals on, we are looking at spending \$765.00 to have each cruiser repainted. We expect to have these vehicles for another two years. This would give us six marked cars and four unmarked. It will take about four days to complete the work on each vehicle.

A motion was made by Gerald G. Cole and seconded by Charles W. Ricedorf to approve the repainting of the two police cruisers in accordance with the price quotation received from Maaco, i.e. \$ 400.00 per vehicle. All members present voted in favor of the motion.

9. Correspondence:

a. Police Report – February 2004.

b. Police Overtime Report – February 2004.

Mr. Ricedorf would like to see the actual hours worked for the Chief as well as the two Lieutenants even though they are salaried. Chief Kraus said he will have that on the next report.

c. Police Mileage Report – February 2004. – No mileage report was submitted.

A motion was made by Stephen J. Speers and seconded by Gerald G. Cole to approve the reports as written. All members present voted in favor of the motion.

10. Other business.

Chief Kraus reported that Mount Joy Township received a contribution request from the Lancaster County District Attorney's Office in the amount of \$7,944.00 for the Lancaster County Drug Task Force. Mount Joy Township has contributed in the past. Chief Kraus does not recommend it. He is not sure we get much benefit from it. Mr. Snyder indicated that West Donegal Township has received contribution requests in the past but the Township has not contributed. He also feels there was not much benefit.

The Commission has no interest at this time to contribute. Chief Kraus will send a letter stating the same.

11. Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on April 27, 2004, beginning at 6:30 P.M.

12. A motion was made by Gerald G. Cole and seconded by Stephen J. Speers to adjourn the meeting at 6:53 P.M. All members present voted in favor of the motion.

Respectfully Submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster County Police Commission