

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on October 28, 2003**

1. Roger M. Snyder called the meeting to order at 6:31 P.M. in the Municipal Building at 159 Merts Drive, Elizabethtown, PA 17022. Mr. Snyder led the pledge of allegiance.
2. Roll call: Present – Roger M. Snyder, Gerald G. Cole, Frank L. Hoover and Nancy Z. Garber (arrived 6:47p.m.). Absent – Charles W. Ricedorf.

Others Present: Charles M. Kraus, III and Richard E. Forry.

3. Public Comment: None

4. Consent Calendar:

- a. Approval and ratification of the minutes of the September 23, 2003 and September 30, 2003 meetings.

A motion was made by Gerald G. Cole and seconded by Frank L. Hoover to approve and ratify the minutes of the September 23, 2003 and September 30, 2003 meetings. All members present voted in favor of the motion.

- b. Approve payment of all bills via Bill List #2-2003 in the amount of \$ 5,173.22; and Bill List #3-2003 in the amount of \$ 28,394.90 and ratify payment of all payroll for the period of October 1, 2003 through October 17, 2003, inclusive, in the amount of \$23,365.75, which represents one pay period.

A motion was made by Gerald G. Cole and seconded by Frank L. Hoover to approve payment of Bill list #2-2003 and #3-2003 and ratify payment of payroll for period October 1, 2003 through October 17, 2003. All members present voted in favor of the motion.

- c. Accept and ratify the Treasurer's Report for the periods of August 12, 2003 through August 31, 2003 and September 1, 2003 through September 30, 2003, subject to audit.

A motion was made by Gerald G. Cole and seconded by Frank L. Hoover to accept and ratify the Treasurer's Reports for August 12, 2003 through August 31, 2003 and September 1, 2003 through September 30, 2003, subject to audit. All members present voted in favor of the motion.

5. Accounting Services Agreement:

Discussion on and, if appropriate, motion to execute the accounting services agreement between Mount Joy Township and the Northwest Regional Lancaster County Police Commission whereby the Commission agrees to pay \$ 700.00 per month for the accounting services that are listed in said agreement and that will be provided by Mount Joy Township.

This was worked out between Chief Kraus and Bruce Hamer, Township Administrator. Richard Forry estimated the amount of time he would need as well as Sherri Minnich to complete the necessary accounting work. This can be adjusted accordingly as the work is done for several months and we see what is actually being used.

A motion was made by Frank L. Hoover and seconded by Gerald G. Cole to approve the accounting services agreement between Mount Joy Township and the Northwest Regional Lancaster County Police Commission. All members present voted in favor of the motion.

6. NRLCPC Police Pension Plan/Fund:

Discussion on and, if appropriate, take action relative to the investment of police pension funds.

Richard Forry explained that Mount Joy Township has passed an ordinance whereby all of the assets of the pension plan would be transferred to the Regional Department. West Donegal has done so as well. The physical movement of the funds has not taken place as of yet as Mr. Forry is waiting for direction from the Police Commission as to where we should go with this. Morgan Stanley is interested in having all the money. Mr. Forry also had a phone call from Union National Community Bank. Do we want to do interviews?

Gerald Cole stated that Mount Joy Township's plan was in Mutual Funds. They tended to give a better return than banks. It would be good to have someone that has some knowledge to give us a recommendation on what would give us a better return. Roger Snyder would like to see proposals from 3 or 4 companies to see what they would have to offer.

Presentations to the Board would be the first step. Then we could narrow the choices down. It was decided to obtain presentations from two banks and two investment companies. We should have some input from the officer's representatives. Mr. Forry will arrange appointments for the next meeting of the Commission. The presentations will be 15 minutes long for each.

7. Executive Session:

At this time the Commission will hold an Executive Session to discuss personnel matters. Any official action taken based upon discussions held in Executive Session will occur at an open public meeting.

No action was taken at this time.

8. Other business:

Disability Coverage – Charlie Ricedorf and Roger Snyder sat down with Officer Ken Henry last week. The original agreement had a payment of \$200.00 non-work related and \$200.00 for a work related disability. You can not purchase this plan any longer. We had two options – to take the \$200.00 for non-work related and self fund the \$200.00 work related payments or we could go with a \$400.00 non-work related payment and zero work related payment. The Association has agreed to accept the \$400.00 non-work related coverage.

A motion was made by Gerald G. Cole and seconded by Frank L. Hoover to approve acceptance of Disability Insurance coverage with a \$400.00 non-work related payment. All members present voted in favor of the motion.

Frank Hoover received information on the Act 600 pension plan. He questioned if we were going to buy insurance. Mr. Forry stated that this is part of the Act 30 benefits.

Chief Kraus submitted a report generated from the new software. He wanted to know if this was helpful. Of course this is not for a full month. Mr. Snyder thought we should break it down by municipality. Mr. Kraus reported that everything can be broken down.

9. Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on November 25, 2003, beginning at 6:30 P.M.
10. A motion was made by Nancy Z. Garber and seconded by Gerald G. Cole to adjourn the meeting at 7:18 P.M. All members present voted in favor of the motion.

Respectfully Submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster County Police Commission